



CONNECTING STUDENTS TO CAREERS, PROFESSIONALS TO COMMUNITIES,
AND COMMUNITIES TO BETTER HEALTH

BOARD OF DIRECTORS COMMITTEE PARTICIPATION INFORMATION

As a member of the Central CO AHEC Board of Directors, I understand that my duties and responsibilities include participation in at least one committee. Committees are in place to ensure the carrying out of the Annual Strategic Plan. Directors will attend at least 75% of their chosen or appointed committee meetings.

Standing Board Committees

(these committees are permanent and shall be appointed as provided by the bylaws)

- Executive Committee
- Personnel Committee
- Policy Committee
- Finance Committee
- Board Membership Committee

Special Ad Hoc Committees

The Executive Committee may appoint ad hoc committees to carry out the responsibilities relating to programs. AD hoc committee reports are to be advisory in nature and must be submitted to the Board of Directors for action.

Current Standing Board Committees

Executive Committee

Includes the President of the Board, Immediate Past Chair of the Board (if still a board member), Vice President of the Board, Treasurer and Secretary. The Executive Director shall be an ex-officio non-voting member. The Executive Committee may appoint ad hoc committees to carry out the responsibilities relating to programs.

Personnel Committee. The Personnel Committee shall consist of the Immediate Past President who shall serve as chairperson and at least two (2) Directors. The Personnel Committee shall be charged with the responsibility of reviewing personnel policies of the corporation, including compensation, employment practices, employee benefits, employee health and welfare services, retirement and personnel relations and policies pertaining to all persons working for the corporation and shall make appropriate reports and recommendations to the Board. The Personnel Committee shall be appointed by the President, and shall meet upon call of the President or chairperson of the committee. When the Board determines that the formation of a separate Personnel Committee is unachievable due to a lack of Board members by the affirmative vote of two-thirds (2/3) of the Directors, the duties of this committee shall fall to the Executive Committee or the Board of Directors.

The Policy Committee shall consist of the Immediate Past President who shall serve as chairperson and at least two (2) Directors. The Policy Committee shall be charged with the responsibility of annually reviewing the Corporation's Bylaws and governance and operational policies and shall make appropriate reports and recommendations to the Board of Directors. The Policy Committee shall be appointed by the President and shall meet upon call of the President or chairperson of the committee. When the Board of Directors determines that the formation of a separate Policy Committee is unachievable due to a lack of Board members, by the affirmative vote of two-thirds (2/3) of the Directors, the duties of this committee shall fall to the Executive Committee or the Board of Directors.

Finance Committee shall be composed of the Treasurer who shall serve as the chairperson and at least two (2) members of the Board of Directors. The Finance Committee shall act as advisor to the Board on all financial affairs of the corporation, and shall forward recommendations to the Board for action.

The Board Membership Committee shall be composed of at least two (2) Board Members. The Board President will appoint the chairperson with concurrence of the Board of Directors. The Board Membership committee shall make recommendations to the Board regarding membership of the Board. These responsibilities shall include the recommendation of individuals to fill vacancies and identifying constituent organizations whose representatives serve terms as Directors-At-Large.

Current Special Ad Hoc Committees 2020-2021

Programs Committee

Shall be chaired by a Board Director. The committee will review, support, and advise on the development, implementation, and discontinuation of organizational programs. The committee may assist the Executive Director in developing contracts, scope of work statements, and coordinating program implementation with the approved budget and funds availability.

Colorado Opioid Response Program Steering Committee

Shall be chaired by the Executive Director and/or the CORP Program Manager. The Committee will consist of the CORP project team, the AHEC regional directors who represent the host sites, one board member from each AHEC region, and partner host site representatives. The committee will review program goal progress, CORP successes and areas for additional growth, and advise on the development of additional supports as needed. Decision-making regarding the directing and advising of the work of CORP will reside with the CORP Partner Team, taking into consideration reports and recommendations of the CCAHEC Board of Directors and the Steering Committee.